



CHAWSON FIRST SCHOOL PTA

MINUTES FROM MEETING, Wednesday 27th September, 2023

In Attendance

Joanne Sanders (JS) Chair
Nicola Peck (NP) Headteacher
Stacey Egginton (SE) Treasurer
Amy Colley (AC)
Ellie Hunt (EH)

Flora Panesar (FP) Secretary
Marie Fisher (MF)
Amy Major (AM)
Carol Barber-Smith (CBS)

Apologies

Maria Grennan (MG) unable to attend.

Introduction

(JS) A warm welcome extended to new members and returning members of Chawson PTA, including brief description of what the PTA entails and introductions from all.

To begin

Chairs Report
Treasurer Report

Please see Chairs report attached,
Treasurers report can be provided upon request.

(NP) A thanks to PTA for the continuous fundamental support, whilst giving a community feel, huge thanks to what the PTA continue to do.

BUSINESS IN HAND

Christmas Fayre

(JS) timing of the essence, Christmas fayre thoughts??

(MF) agreement to take the lead as far as 'go to' contact and PTA representative.

(NP/JS) date agreed for Christmas Fayre, Saturday 2nd December,
Time 11am-2pm.

(CBS) to arrange a 'save the date' flyer for Facebook and office for newsletter, etc.

(JS)Any contact to PTA via messenger (CBS) please pick up messages and reply when and where necessary.
In addition (CBS) to liaise with school office and for all future posts concerning events, donation days, advertising, etc.

Grotto- (AC), BBC inflatables agreed same rate as last year, Matt Colley to take role as Santa for Christmas Fayre Grotto
Christmas Party Day- Friday 22nd December -Santa -TBC

Continued Business

Christmas cards

(MF) Currently with Teachers,
Deadline for teachers to return for PTA to sort- Friday 6th October.
PTA to sort ready to send by 9th October.
Posting deadline -no later than 13th October

Halloween

(AC)Colouring competition
Creepy Cauldron colouring competition with prize for one winner from each year group.
(total of 6 Prizes)

Halloween Bake sale – date set for Monday 23rd October, from 3pm.
Volunteers will be required if possible.
(SE) have a float arranged for small events already so no need to prearrange a float at this time.
(NP)Charity Ministers are welcome to be involved for future bake sales, although not Halloween at this time due to only just starting their new positions and would require showing the ropes for future PTA events.

(CBS)happy to arrange bake sale posters and send to office along with Facebook,
Posters will be required for external boards also.

PTA personalisation

(AC) To oversee internal PTA board and external boards to be arranged by Amy also.

OTHER BUSINESS

Donation days

Teddy tombola donations -can take place as drop off procedure, (MF) to provide suitable tonne bag for storage, with drop off to be advertised and available during parents evening days of 10th&12th October.

General tombola-10th November

General Raffle tickets to be sent home and return by 7th November.
(Office to hold extra tickets for parent to purchase more if required).
(EH) to take lead with raffle prize requests.

Programmes for Christmas fayre to be arranged including Reindeer hunt game as per last year.

External Stall holders

(NP) advice to PTA to offer an application form registration to complete, regarding external stalls due to limiting non-school led stalls. This year we will attempt to have more school run stalls and minimize external profits where possible.

FUTURE EVENTS

Uniform sale- date TBC
(AM) to sort and arrange uniform to be sale ready once a date is put in place.

Be bright, be seen 20th November.
Smartie challenge -date TBC
Salt Sportif-12th May

Next Official meeting -TBC
Sub meeting to be held on Wednesday 4th October, 6PM