



Kids F1rst LTD- New Starter Information

Kids F1rst LTD is a Wrap Around Care Club and we offer childcare for Children aged 3-12 years old. We provide an environment that is encouraging, relaxing, safe and supportive for families. Whether you are a working/studying parent or just fancy a little bit of peace and quiet, we are here to help.

Our wrap around care club is open every morning and afternoon during term times. The manager is Rebecca and the team comprises of Claire (our Deputy Manager) & Danielle in the morning and Rebecca, Claire, Danielle, Lesley/Lauren in the afternoons. This enables the children to form a bond creating a caring and nurturing environment thus ensuring the best possible care for their individual needs.

Breakfast Club

Our Breakfast Club runs from 7.30am and we offer a range of breakfast items including, toast, cereals, crumpets, milk, squash, fruit juices and water.

There is a range of toys and activities provided each day for the children to enjoy.

We deliver reception and year 1 pupils to their classrooms ready to start their school day. Pupils in Year 2 and upwards make their own way through the inside of the building in order to increase their independence.

Breakfast Club costs £7 per session and is payable in line with our admission and fees policy.

After School Club

Our After School Club runs from the end of the school day until 5.50pm.

We collect Reception and Year 1 pupils from their classrooms and pupils in Year 2 and upwards make their own way through the inside of the building in order to increase their independence.

Once the register has been taken we provide the children with an afternoon snack. There is a rotating 2 week snack menu which we change regularly. Children are permitted to bring their own snack in but we do ask that this be healthy and nut free. Children attending Session 2 will be offered an additional snack consisting of a piece of fruit at 5.15pm.

We have a different theme each week which we base our play and craft activities around however the children do have lots of free choice. We also provide a dedicated space for completing homework.

After School Club has 2 sessions.

Session 1- 3pm-5pm- £12 per session to include a healthy light snack at 3.30pm

Session 2- 3pm-5.50pm- £16 per session to include a healthy light snack at 3.30pm and then a further piece of fruit at 5.15pm.

Bookings

Please email your bookings to kidsf1rstltd@outlook.com.

Our Staff

All members of staff have been trained in first aid and have numerous years of experience working with children and hold relevant childcare qualifications. They all have extensive safeguard training and they all hold an enhanced DBS check. Rebecca Hughes is also a trained Designated Safeguarding Lead and Claire is the trained Deputy. All staff have had food hygiene training.

Our Daily Activities

We do have a weekly theme based on current holidays/ festivals/ seasons but as a child-led setting, we ask the children for their ideas on how to improve the club activities that we offer. In order to accommodate all age ranges and interests , we provide a wide range of activities including:

• Arts, crafts and needle/bead work • Reading/library/quiet activities • Physical games and sports • Dance, multi-skills and music • Face-painting • Gymnastics • Board games • Bingo and Trivia Quizzes • Outdoor/indoor fun activities • Pool/Snooker and Table tennis • Film club • Computing • Homework support

Housekeeping

In addition to our existing safeguarding policies we request and expect parents, when dropping off and collecting their children, and other people visiting our setting to remain in front of the table at the entrance to the hall unless requested otherwise by a member of staff. Visitors/parents are not permitted to enter the remaining part of the hall, kitchen or playground unless permitted and accompanied by a member of staff. This is to ensure the continued safety of all of the children we care for. Children will need to be signed in and out upon arrival and departure.

Admission and Fees

Fees are payable in advance. Towards the end of the month you will receive an email requesting your bookings for the following month.

Invoices are sent out on 1st of the month for bookings of that month and payments are expected to be made by 7th of each month.

If payment has not been received by 7th of the month you will be issued with a reminder which allows you a further 5 days to make payment. If after 5 days the payment has not been made we will be unable to care for your child/ren until your account is back up to date.

If you make additional bookings throughout the month , you will be invoiced as soon as possible and will be expected to make the payment within 7 days.

Payments can be made via Bank Transfer, Tax Free Childcare payments or Childcare vouchers.

Bank details: Kids F1rst LTD- SC: 608371 ACC: 49804826

Email: kidsf1rstltd@outlook.com

Phone: 07903165917